What does gap analysis mean? A simple framework for assessment
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In a conservation context, gap analysis is a method to identify biodiversity (i.e., species, ecosystems and ecological processes) not adequately conserved within a protected area network or through other effective and long-term conservation measures. It has developed over the past 15 years in response to recognition that protected area systems of all types and in all parts of the world currently do not fully protect biodiversity.

Gap analysis is usually applied to fairly large areas. In an ideal situation it would be applied across the whole of an ecologically defined region (such as an ecoregion), because this allows decisions about conservation to be made with the best available information and on the basis of ecological rather than political boundaries in order to ensure the needs of biodiversity are met. In practice however gap analyses are also frequently carried out for countries or even smaller areas such as states or provinces. Although running potential risks of not capturing critical ecological processes that transcend political borders, national gap analyses are in fact a powerful conservation tools at this scale, particularly if they collaborate with neighbouring countries where appropriate. Gap analyses can vary from quite simple exercises based around a comparison of biodiversity with existing protected area networks to complex studies that require detailed data gathering and analysis, mapping and the use of software decision packages to determine optimal protected area networks. However simple or complicated, cheap or expensive, all gap analyses should follow the following steps:

![Diagram of gap analysis process]

Each of these steps is discussed in detail in chapters 6 – 11; the following section provides a summary of what is required.

- **Identify focal biodiversity and set key targets** (see chapter 6): most protected area networks are defined and measured by a set of quantitative targets. These goals can relate in a fairly simple way to area planned for protection or may be specified for the
conservation of specific targeted species or ecosystems ("focal biodiversity") and
descriptive of the desired number and distribution of occurrences or populations. At the
simplest level, IUCN The World Conservation Union has suggested that countries set aside
at least 10 per cent of their terrestrial area into protected areas and some nations or parts
of nations have gone much further in their commitments, e.g., Mongolia (30 per cent) and
Sakhalin Republic in the Russian Federation (25 per cent of all forests). More sophisticated
targets come from the development of regional or national biodiversity visions or directly
from gap analyses. For example, a series of conservation targets have been set for the
Forests of the Lower Mekong Ecoregion Complex, including 26 priority areas for
conservation and priorities amongst mammals, birds, forests and fish3.

Evaluate and map the occurrence and status of critical biodiversity (see chapter 7):
Although this step can seem difficult in many countries where surveys of biodiversity are
still very incomplete, all countries can proceed in an iterative way with available data and
biodiversity surrogate information that can be improved over time as additional data
become available. Information is needed on both what ought to be listed and what can be
mapped. This stage therefore needs to draw on existing information from all reputable
sources, backing this up with new surveys and quality control if time and funds allow.
Mapping all species is impossible – most countries have only identified a small proportion
of their plants and invertebrates for example. Gap analysis therefore often has to rely on
data (1) for well-known species (such as mammals, birds, amphibians and fish) (2) for a
few key species from other groups that are representative of particular habitats and (3) for
ecosystems. Mapping therefore usually draws on a series of coarse or fine filter approaches
to build as good a picture as possible of the distribution and status of biodiversity. Coarse
and fine filter approaches are complementary rather than alternatives. “Coarse filter”
means use of a unit of biodiversity to capture many other elements, while “fine filter”
refers to species and fine-scale special elements (a category that catches everything that
species and habitats may not catch like nesting cliffs, caves, azonal habitats like wetlands,
etc.)4. Studies will therefore usually involve consolidating diverse data sets (including
relevant international data sets such as the Red List) using geographic information
systems (GIS); and standardising habitat and land-use classification systems for the area
being studied. Predictive models based on habitat affinities for key indicator species may
be useful in some cases although they have clear limitations in terms of accuracy5.

Analyse and map the occurrence and status of protected areas (see chapter 8):
Basic data on protected areas are usually available at national level although precise
spatial information is frequently lacking and information on protected areas in other
governance systems (e.g. private protected areas or indigenous areas). Information about
status of protected areas is generally less available, including issues relating to
management objectives, governance and management effectiveness, although studies and
data on these are starting to emerge. This information however is important for inclusion
in a gap analysis however, even if it only exists in approximate form, as protected areas
may exist on paper, but their governance, management, or management objectives may
mean that no biodiversity conservation is afforded. Coupling maps of protected areas with
even cursory knowledge about their management status is central to any gap analysis.

Use the information to identify gaps (see chapter 9): maps of occurrence and
status/ecological need of species and ecosystems are then overlaid on maps of occurrence
and management status of existing protected areas and any gaps identified – ideally
including representation gaps, ecological gaps, and management gaps as discussed above. Such a gap analysis can only approximate to total biodiversity.

- **Prioritise gaps to be filled** (see chapter 10): strictly speaking the gap analysis itself stops with part 2. But a gap analysis is carried out primarily as a tool to expand and strengthen the protected area system and the filling of urgent gaps is an explicit commitment cited in the *Programme of Work* agreed to at the Seventh Conference of the Parties. Further analysis is needed – of threats, opportunities and to some extent also capacity – to identify a series of priorities for action; that is the gaps where action is most urgently required. Priorities should be developed on the basis of conservation status and viability of the targets, threats, opportunities and capacity; and balanced with stakeholder needs and societal interests.

- **Agree on a strategy and take action** (chapter 11): there are many different ways of filling the gaps in a protected area network. There is a range of different management objectives within protected areas, varying from strict protection and other management types that still leave room for human activities. There are also many different opportunities for how these areas can be governed. Furthermore, some viable options for protecting biodiversity and filling gaps may lie outside the protected area network altogether. This last stage therefore involves analysing the gaps and making proposals for how these could be filled through developing new protected areas, enlarging existing protected areas and through other forms of land and water management including easements, development of ecological corridors, buffer zones and in some cases introduction of sustainable management approaches in land outside protected areas.

This is a generalised and a quite basic approach: a number of different variations exist, with their own tools, protocols and body of experience. Some other gap analysis methodologies are listed in the tools section. A first and important step for governments intending to carry out a gap analysis will therefore be deciding on the level of detail that is appropriate and the amount of financial, data, and time resources that are available and can be devoted to the gap analysis.

Carrying out a gap analysis fulfils a near-term CBD commitment. More importantly, it provides some of the essential information for making the best possible decisions about conservation strategies. Furthermore, a gap analysis identifies needs and focuses programmes that aim to strengthen capacity to address the gaps in representation, ecology, and management. Finally, it often creates a first opportunity for engaging with stakeholders around the country in discussing if new protected areas are needed, where they might be located and how they will be managed.

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4 Soulé, M and Sanjayan (1998); Conservation targets: do they help?, *Science* 279: 2060-2061